

Privacy Policy and Terms and Conditions of Use of this Website

Brisbane Open House (BOH) is an initiative of the Office of the Queensland Government Architect, the Brisbane Development Association and the National Trust of Queensland.

This Privacy Policy applies to the services offered by BOH through the www.brisbaneopenhouse.com.au website, and to the collection and handling of personal information by BOH generally. Please read this Privacy Policy carefully before using the BOH website. Use of the website is conditional on agreeing to be bound by this Privacy Policy.

Your personal information is important to us - BOH recognises the importance of your privacy and that you have an interest in controlling how your personal information is collected and used. While BOH may not be bound by the Privacy Act 1988 (Cth), this Privacy Policy is intended to be consistent with the National Privacy Principles set out in the Act.

Collecting information about you - BOH only collects personal information that you tell us about yourself (e.g. by registering for our mailing list or as a volunteer, when we ask for information such as your email address, name and phone number; when you enter a competition we run; or when you register a building) and information about how you use our website. If you contact us, we may keep a record of that contact. BOH may also use cookies to make your use of our website as convenient as possible. If you do not wish to receive any cookies you may set your browser to refuse cookies. This may mean you may not be able to use some of BOH's online services.

Using and disclosing your personal information - BOH uses or discloses information as required or permitted by law or if we believe it necessary to provide you with a service you have requested. We may also do so to implement our terms of service, protect the rights, property or personal safety of another website user, any member of the public or BOH, or if our assets and operations are transferred to another party as a going concern. We may also send you (including by email) information and event updates, which you have requested. Therefore we may sometimes share your

personal information with a service partner, subject to confidentiality provisions, but will not otherwise disclose it to other companies without your consent.

When we communicate with you - We may contact you via email or another address which you provide to us in order to provide you with updated information about our website, contact you in relation to events or provide you with other information about our services. If you do not wish to receive information about BOH, you may remove your name from the BOH list by emailing us at info@brisbaneopenhouse.com.au.

The information we keep about you - If at any time you want to know exactly what personal information we hold about you, you can seek access to your record by contacting us at info@brisbaneopenhouse.com.au. If your personal information is inaccurate, you can email us and we will amend it. If you wish to have your personal information deleted, we will take all reasonable and legal steps to delete it.

Storage and security of your personal information - BOH will endeavour to take all reasonable steps to keep any information which we hold about you secure, and to keep this information accurate and up to date. BOH will not be held responsible for events arising from unauthorised access to your personal information. BOH may use national or overseas facilities to process or back up its information and as a result, may transfer your personal information to our national or overseas facilities for storage. Please notify us immediately if there is any unauthorised use of your account by any other internet user or any other breach of security.

Future changes - BOH reserves the right to review this Privacy Policy at any time and notify you by posting an updated version of the Policy on the BOH website. The amended Privacy Policy will apply between us whether or not we have given you specific notice of any change.

If you have any further queries regarding the above Privacy Policy, please do not hesitate to email your questions to info@brisbaneopenhouse.com.au.

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